

# **PENNSYLVANIA PARTNERS**

## **QUALITY ASSURANCE TECHNICAL WORKGROUP**

### **MEETING MINUTES – September 11, 2007**

The Quality Assurance Technical Workgroup met on September 11, 2007 at the South Central Workforce Investment Board, Harrisburg with the following members in attendance: Debra Paladino, Sandy Berardone, Joe Kulick, Jim Stockdale, Johnathan Eberhardt, Patty Trainer – on line, Dawn Garman, Joe Alsberry, Cara Hires, Sandy Guido, Wendy Fullerton, Marsha Bowser, Sandie Fairman and Carolyn Brookens.

Guest includes Mike Bakaysa, Richard Colyer, Alan Osborn, and Leona Anhaguey.

#### **Minutes**

Marsha Bowser called the meeting to order at 10:30 AM and proceeded with member introductions followed by a reviewed of the minutes.

#### **ADA Issues Surrounding Service Providers**

Marsha contacted Auto Heath's office and Crystal Adams has agreed to speak to our Q A Workgroup on ADA in the near future. Crystal stated that Service Providers must provide accessibility and monitors are required to check for accessibility and using the ADA check list.

#### **Overview of the USDOL Best Practices in Monitoring Training**

Some of the Q A Workgroup members that attended the Maryland workshop mentioned that some of the states in the Federal Region 3 are just now establishing CareerLinks. Joe Kulick commented that "Pennsylvania is clearly ahead of the game."

#### **Implementing the Salary and Bonus Limitations in Public Law 109-234**

Sandi Guido gave handouts on this law.

#### **CWDS Training**

CWDS goes live October 15, 2007 and the last day for AIMS is October 11, 2007.

#### **CLOCS Up-date**

Leona Anhaguey spoke on some of the wavers that are needed for fiscal. Mike Bakaysa stated that his staff has completed the summer component of Youth monitoring. He also mentioned that a Fiscal Monitoring tool is scheduled to be sent out in October 2007.

Mike stated that the WIB membership list needs to be updated and will only be accepted by L & I during January 1 to January 15, 2008, and that quorums are required for WIB meetings.

The Risk Assessment monitoring plan is changed from a 3 year review plan to a 2 year review plan in the local area monitoring guidelines WINN 300 change 2, and the PA CareerLinks need to be monitored on a yearly review plan.

**Co-chair Nominations**

Sandy Berardone was nominated for the position of co-chair. Please submit nominations to Marsha Bowser [mbowser@tcwib.net](mailto:mbowser@tcwib.net) or Sandie Fairman [sfairman@cpwdc.org](mailto:sfairman@cpwdc.org)

**Next Meeting**

The next meeting is scheduled for December 11, 2007 at 10:30 AM in the new location of PA Partners 205 House Avenue - Suite 101, Camp Hill, PA 17011 717-612-1590.

Marsha adjourned the meeting at 12:00 AM.

Respectfully,

Carolyn Brookens