

**Pennsylvania Partners**  
**QUALITY ASSURANCE TECHNICAL WORKGROUP**  
MEETING MINUTES – September 9, 2008

The Quality Assurance Technical Workgroup met at the PA Partners, 205 House Avenue, Suite 101 Camp Hill.

**Introductions**

Sandy Berardone called the meeting to order and proceeded with the introductions.

Sandy Berardone, Sandie Fairman, Dawn Garman, RoseAnn Kisilewicz, Marsha Bowser, Patty Trainer, Kim Sullenberger, Melissa Keys, Tom Whetsel, Donna Boston, Lisa Sharp, Joe Alsberry and Paul Newlin.

Guests: Michael Bakaysa, Leona Annaguey, Richard Colyer, and Harvey Bartash

**Minutes**

Corrections were noted and the minutes of the May 2008 were approved.

**Update CareerLink Oversight Coordination Services**

Mike Bakaysa reported that the Workforce Investment Board Compliance and Oversight monitoring have been completed and the reports were mailed. Fiscal and Procurement is the next area for monitoring starting in October.

**Review of Criminal Background Checks & Child Abuse**

Leona Annaguey gave a brief report on Criminal Background checks.

Dawn Garman did some research on this matter and she was informed that the Office of Children, Youth and Families state that as of July 1, 2008 the FBI fingerprints and background checks are required. For more information contact the co-chairs.

**Industry Partnerships, General Information and Monitoring Suggestions**

Dan Kuba, Deputy Director, PA Workforce Investment Board, gave a brief report on some plans to work with the local WIB's on monitoring in the near future also to work with Mike Bakaysa team in a monitoring procedure.

**Nominations for Co-Chairs and Recorder**

The Co-Chairs will remain as Sandie Fairman and Sandy Berardone and the recorder position is open at this time.

**Old Business**

Up-dating the membership roster.

**New Business**

Please send any topics for discussion to the Co-Chairs [sandyberardone@msn.com](mailto:sandyberardone@msn.com) or [sfairman@cpwdc.org](mailto:sfairman@cpwdc.org)

**Next Meeting**

December 9, 2008 will be held in the conference room of the PA Partners, 205 House Avenue, Suite 101 Camp Hill at 10:30 AM. Sandy Berardone adjourned the meeting.